THE E-BOOK OF SI-SOFT INFORMATICA

LOGISTICS AREA PURCHASE IN SAP





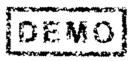






At the corporate level the task of Materials Management is to decide what, how much and when to order, so as to minimize costs. The Materials management is closely linked to production planning as it ensures that the components for the production are available.





Materials Management in SAP

INDEX

Creating Material Master Data	pag.	6
Creating Provider Master Data	pag.	15
Creating record info	pag.	34
Creating Purchase Request	pag.	41
Creating Request for Quotation	pag.	44
Upgrade Offer	pag.	50
Creating Purchase Order	pag.	53
Goods Movement	pag.	59
Material Document	Pag.	64
Insert Logistic Invoice	pag.	74
Starling Logistics Invoice Document	pag.	79
View Logistics Invoice Document	pag	81
Panel Control	pag.	83
Work fot Third Parties	pag.	95
Limited Purchase Order	pag.	109
Provision of Service	pag.	115
Warehouse Inventory	pag.	127





4

Materials Management in SAP

INDEX

Material Management in Matches	pag.	153
Orders Rendered	pag.	168
Movement Types	pag.	173





CREATING MATERIAL MASTER DATA (TRANSACTION MM01)

Favorites

- SAP menu
 - Office
 - Cross-Application Components
 - Collaboration Projects
 - Logistics
 - 🔹 🗇 Materials Management
 - Purchasing
 - Inventory Management
 - Excise Duty
 - Logistics Invoice Verification
 - Physical Inventory
 - I Valuation
 - Material Requirements Planning (MRP)
 - Service Entry Sheet
 - Service Master
 - Foreign Trade/Customs
 - 🔻 🗇 Material Master
 - 🔻 🗇 Material
 - 🕨 🗋 Create (Special)
 - 🔻 🖼 Create (General)
 - 🛇 MM01 Immediately
 - 🛇 MM11 Schedule

Route:

Menu SAP > Logistics > Materials Management > Material Master > Material > Create (in general) > MM01





Select view(s)	Organizational levels	Data
3 Material	[þ
Industry sector	1	-
Material Type	2	•
Change Number		
Copy from		
Material		

Once launched the first transaction the first data to be entered are:

- 1. Industry Sector indicating which industrial sector is connected to the material
- 2. Material Type (this field attaches the material to a group of materials)
- 3. Once you have filled the fields click on view selection





Creating Material Master Data

View	
Basic Data 1	^
Basic Data 2	-
Classification	
Sales: Sales Org. Data 1	
Sales: Sales Org. Data 2	
Sales: General/Plant Data	
Foreign Trade: Export Data Sales Text	
Purchasing 2	
MRP 4	·
Forecasting	
General Plant Data / Storage 1	
General Plant Data / Storage 2	
Warehouse Management 1	
Warehouse Management 2	
Quality Management	
Accounting 1	
Accounting 2	
Costing 1	
Costing 2	-
/iew selection only on request Creat <mark>e</mark> views selected	

Regarding the material Master Data of the MM Module, the essential cards to select are:

- 1. Basic data 1
- 2. Purchasing
- 3. Warehouse Management 1
- 4. Accounting 1
- 5. After you have selected the view click on organizational levels





🔄 Organizational Levels	×
Organizational levels	
Plant 2DIV	
Warehouse No. 2 001	
Storage Type 3001	
]
Org. levels/profiles only on request	
4 🖌 Select view(s) 🔲	Default values 🔀

In the organizational level card we insert:

1. The Plant (essential element of the logistics. Produces goods, provides service performance or makes available goods for shipment)

2. The Warehouse Number, which identifies a warehouse on the SAP system

3. Type of storage, which is a subdivision of the stock according to their function, their organization, ecc...

4. After entering the data click on Enter





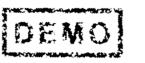
Creating Material Master Data

Create Material 6	109 (Trading go	oods)
🖻 🕈 Additional data 🛛	🛱 Organizational levels	🖥 Check screen data 🛛
Basic data 1 Ba	sic data 2 Classificati	on Sales: Sales org. 1 Sales: sal
Material 6109	[1
General data		
Base Unit of Measure	2	Material Group
Old material number		Ext. Matl Group 3
Division		Lab/Office
Product allocation		Prod.hierarchy
X-plant matl status		Valid from
Assign effect. vals		GenItemCatGroup NORM Standard item
Dimensions/EANs		
Gross Weight		Weight unit KG
Net Weight		5
Volume		Volume unit
Size/dimensions		
EAN/UPC		EAN Category
Packaging material data		
Matl Grp Pack.Matls		
Ref. mat. for pckg		
Basic Data Texts		•

In the Basic data 1 card we insert :

- 1. Material short text
- 2. Units of measurement basis of the material that is being created
- **3.** Goods Group, which brings together the materials having the same characteristics
- 4. Net Weight and net weight of the material
- 5. Weight Unit of the material
- 6. To access to the next card enter or just click on the card that is marked with a special symbol





10

C	rea	ting	Mater		lastei	r Data	
Create Material	6111	(Trading	g goods)				
🖻 🔿 Additional data	윰 Orga	anizational lev	vels á [™] Check s	creen data	8		
Sales text 🗔 I	Purchasin	g Foreig	gn trade import	Purchase	order text	MRP 1	• 📮
Material 6111		ebook					-
Plant ZDIV		zdiv si-	soft informatica				Ň
General Data							
Base Unit of Measure	PC	piece(s)	Order Unit			Var. OUn	
Purchasing Group		p()	Material Gro	up	0001	1	
Plant-sp.matl status			Valid from			<u> </u>	
Tax ind. f. material			Qual.f.Free	GoodsDis.			
Material freight grp			Autom. A				
			OB Manage	ment			11
Batch management			OB ref. mat	crial			
Purchasing values							
Purchasing value key		S	hipping Instr.				
1st Rem./Exped.	0	days U	nderdel. Toleranc	e c	,0 percent		
2nd Reminder/Exped.	0	days O	verdeliv. Toleranc	ie (,0 percent		
3rd Reminder/Exped.	0	days M	in. Del. Qty in %	C	,0 percent		
StdValueDelivDateVar	0	days)Unitd Overdelive	ry [Acknowledg	ment Reqd	
Other data / manufactu	rer data						
GR Processing Time		days	Post to insp. sto	ck 🗌	Critical Part		
Quota arr. usage			Source list	J	IT Sched. Ind	icator	÷

1. In the Purchases card, we insert the Purchases Group, responsible for the purchase of the material.

Let's press enter to get to the next card





Creating Material Master Data

Create Material	6111 (Trading goods)
🖷 🕈 Additional data	룹 Organizational levels 🖆 Check screen data 🚇
// Plant data / stor. 2	🕞 Warehouse Mgmt 1 🛛 Warehouse Mgmt 2 Quality man 💽 🕞
Material 6111 Plant ZDIV Whse No. 001	ebook iii zdiv si-soft informatica iii Central warehouse iii
General data	
Base Unit of Measure	PC Haz. material number
WM unit	Gross Weight
Unit of issue	Volume
Proposed UoM frm mat	Capacity usage /
Picking storage type	Appr.batch rec. req.
Batch management	
Storage strategies	
Stock removal	Stock placement
Storage Section Ind.	Bulk storage
Special movement	Message to IM
2-step picking	Allow addn to stock

In the Warehouse Management card 1, you can enter an output unit of measurement if and only if it is different from the base unit of measurement; handle the material in matches if you select the required management match. Let's press enter to go to the last card.











This document is the property of the Si-Soft Informatica, and all rights are reserved

